

## Vice Chair

### Terms of Reference (ToR)

**Background:** The PACT, is the global coalition of over 152 youth-led and youth serving organizations working within the sexual and reproductive health and rights and HIV movement. We seek to unite young people working in this sector around common goals, working strategically and collaboratively to strengthen the youth HIV movement and ensure the health, well-being and human rights of all young people. We advocate and enable youth-led accountability and participation for the integration of HIV into sexual and reproductive health and rights services and policies, including comprehensive sexuality education.

We mobilize young people and engage decision makers to increase access to evidence informed HIV prevention and treatment. We support participation in global, regional and national decision-making processes around resource mobilization and allocation, to ensure funding for young people in the context of HIV and SRHR. We strengthen young people's capacity to change the legal and policy frameworks that prevent young people from accessing HIV and SRHR services. Since its inception in 2013, it continues to evolve to meet the needs of its membership in a changing global AIDS response.

**Vice-Chair:** The PACT is looking to appoint a representative of a PACT member organisation under 30 years old with a strong experience in building coalitions, advocating for youth leadership in the AIDS response, strong knowledge of the PACT and available to serve on the PACT steering committee for a term of two years. The Chair is expected to oversee the strategic operations of The PACT and implementation of work plans and the broader long-term strategy.

**Responsibilities:** The PACT Vice chair will be accountable to the Steering Committee for governance and operations, and will be accountable to the UNAIDS Youth Programme and funders for finances.

- Initiate regular catch-ups and support for the Chair and working group co-leads
- Support and lead the committee of all the working group co-leads and directly support the co-leads.
- With the chair and support from UNAIDS, prepares annual budget (Basecamp, website, in-person meeting costs, communications outputs, publication design/translation, potential travel)
- Monitors the "performance dashboard" to check achievements based on indicators
- Support internal governance and policy e.g. decision making, support working group Lead
- Prepare the annual "year in review" in partnership with external communications
- Arrange travel to events, when required
- Line manage the External Communications Lead
- Take a lead role in resource mobilization and building partnerships
- Be an advocate for the PACT